



# Merton Priory Trust

[www.mertonpriory.org](http://www.mertonpriory.org)

Date: Wednesday 4th July 2007 at 5-00pm  
 Site: Merton Priory Trust Steering Group Meeting  
 Location: Chapter House, Merantun Way, Merton Abbey Mills

<b>Present:</b>		
Marcus Beale	Chairman: Merton Priory Trust	(MB)
John Hawks	Trustee: Merton Priory Trust	(JH)
Cllr Nick Draper	Trustee: Merton Priory Trust	(ND)
Vicki Carroll	RENUE	(VC)
Dave Roberts	Treasurer: Merton Priory Trust	(DR)
Peter Hopkins	Merton Historical Society	(PH)
Su Assinen	Trustee: Merton Priory Trust/RENUE	(SA)
Anthony Mortimer	Abbey Mills Residents	(AM)
Terry Buckland	Office Estates, Merton Abbey Mills	(TB)
Lone Le Vay	London Borough of Merton	(LL)
<b>Apologies Received</b>		
Cllr Geraldine Stanford	Trustee: Merton Priory Trust	(GS)
Cyril Maidment	Trustee: Merton Priory Trust	(SG)
Dennis Turner	Trustee: Merton Priory Trust - Attended Reception	(DT)
Dave Saxby	Trustee: Merton Priory Trust	(DS)
John Schofield	Museum of London	
Cllr Maurice Groves	Heritage Champion: London Borough of Merton - Attended Reception	(MG)
Cllr Marc Hanson	Ward Councillor - Abbey Wards	(MH)
Liz Whitbourne	English Heritage	
Dave Edser	Transport for London	(DE)
<b>Distribution:</b>		
All present Cllr Geraldine Stanford, Cyril Maidment, Cllr Henry Nelles, Liz Whitbourne (English Heritage), John Schofield (Museum of London), Steven Brindle (English Heritage), Diane Walls (English Heritage), Dave Edser (Transport for London), Stephen Llewellyn, Amanda Stone (LBM Education), Sarah Gould (LBM Heritage), Michael Owens and Ged Lawrenson.		

<b>Meeting Notes</b>		
Item	Discussion	Action By
<b>1.</b>	<b>Apologies</b>	
1.1	Apologies have been received as detailed above.	
<b>2.</b>	<b>Notes of Meeting of 6th June 2007</b>	
2.1	Notes of the meeting of 6th June 2007 were agreed, subject to correction of date at the foot of the page and signed by the chair.	

## Merton Priory Project – Steering Group Meeting

Meeting Notes		
Item	Discussion	Action By
<b>3.</b>	<b>Actions from Last Meeting</b>	
3.1	<p><b>Recommended changes to the Scheduled Ancient Monument boundary.</b> (Item 3.1 Meeting of 06/06/2007): To be taken forward to next meeting.</p> <p><b>Agreed:</b> DS to complete the form on behalf of the Trust. LL to e-mail a copy.</p>	<b>DS/LL</b>
3.2	<p><b>Merton Priory Conservation Management Plan - Finalised Version</b> (Item 3.3 Meeting of 06/06/2007): LL confirmed receipt of the final version of the plan from Barry Stow and this had been reported to the Council's Conservation and Design Advisory Panel (CADAP) who had resolved to recommend adoption of the Plan by the Council. A CD with the finalised version was handed to the chair for uploading onto the Trust's website.</p> <p><b>Agreed:</b> LL to progress endorsement of the plan in accordance with CADAP's recommendation.</p> <p>Copies need to be provided for local libraries, local studies centre and Merton Heritage Centre (6 copies in total) LL/MB to discuss.</p>	<b>LL/MB</b>
3.3	<p><b>Report back on representations to LBM regarding progress on the Chapter House Land Transfer</b> (Item 3.4 Meeting 06/06/2007): No further progress to report. This is subject to negotiations between the Council's Legal and Property Management Departments.</p> <p>ND agreed to raise the matter with Cllr Maurice Groves to see if anything could be done to assist with progressing the matter. The Chair would also raise the matter with the Director of Environment and Regeneration.</p> <p>The issues of parking under the pylon was discussed and TB advised that he was prepared to make a formal proposal to lease the land, on flexible terms, for the Trust's consideration at such time that the Trust acquires it's interest in the site. Some enabling work would be required.</p> <p><b>Agreed:</b> Further lobbying on progressing the Land Transfer required. ND to e-mail Councillors Maurice Groves and Samantha George, MB to e-mail Lyn Carpenter.</p>	<b>ND/MB</b>
3.4	<p><b>Approach to Magnus von Wistinghausen and Kate Hebditch:</b> (Item 3.5 Meeting 06/06/2007): MB advised that he had exchanged e-mails with Kate Hebditch, Museum Development Officer for South London at the MLA (Museums, Libraries and Archives Council). Approach to MVW still to be made.</p> <p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>1. Initial contact to be made to Magnus von Wistinghausen.</li> <li>2. Follow up initial contact with KH</li> </ol>	<b>MB/JH/DR</b>
3.5	<p><b>Chapter House modelling - Invitation to Paul Fright and Nick Brown of Coraider to attend meeting</b> (Item 3.9 Meeting 06/06/2007):</p>	

## Merton Priory Project – Steering Group Meeting

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	Paul Fright and Nick Browne had been invited to the MoLAS book launch and had accepted. This would be an opportunity to discuss the approach to modelling of the Trust's proposals.	
3.6	<p><b>Local Launch of DS Merton Priory Publication</b> (Item 3.10 Meeting 06/06/2007): Invitations had been issued and based on responses received about 40 people were expected to attend the reception following this meeting. DS was unfortunately unable to attend, due to another work commitment, but the co-author Pat Miller had agreed to attend in his place.</p> <p>The meeting also extended thanks to Revelstoke Wines for supplying wine for the reception at cost price.</p>	
3.7	<b>Approval of Accounts</b> (Item 4.1 Meeting 06/06/2007): MB Provided DR with a copy of the letter from the Merton Historical Society acknowledging receipt of contribution towards the publication of Lionel Green's book.	
<b>4</b>	<b>Approval of Accounts</b>	
4.1	A Chairman's report had been circulated and incorporated into the end of year accounts, which have been circulated and agreed. These had now been signed off and will be submitted to Companies House and the Charity Commission.	
<b>5</b>	<b>Treasurer's Financial Report</b>	
5.1	DR advised that there were no movements on the account to report and the balance currently stands at £105-00.	
<b>6.</b>	<b>Newsletter</b>	
6.1	No further progress to report on the Newsletter, agreed to review at the next meeting	<b>All</b>
<b>7.</b>	<b>Merton Priory Chapter House next steps</b>	
7.1	Progress on the Chapter House Land transfer now the key item on the critical path to progressing proposals for the Chapter House.	<b>All</b>
7.2	MB advised that he had employed a new graphics technician who will be drawing up the initial proposals using the photographs provided by AM. This will form the basis for developing the brochure. Progress to be reported to the next meeting.	<b>MB</b>
<b>8.</b>	<b>Forthcoming Chapter House Events</b>	
8.1	The Macbeth production being organised for the Chapter House as part of this year's Abbeyfest was not now likely to go ahead. The possibility of using the Chapter House during Abbeyfest, particularly during bad weather is to be investigated further. The possibility of using it next year for drama was being considered	<b>JH</b>
8.2	The Chapter House will be used for the Wimbledon Book Fair on 7th October 2007, to host a ballet by Haydn originally composed for Emma Hamilton.	

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8.3	The Chapter House is also being opened for this year's Open House event on 15th and 16th September 2007.	
8.4	The possibility of a wine tasting event, in collaboration with Revelstoke Wines to be explored with them further.	<b>MB/JH</b>
8.	<b>Any Other Business</b>	
8.1	None	
9.	<b>Date of Next Meeting</b>	
8.1	It was agreed that the next meeting should be held on <b><u>Tuesday 18th September at 5-00pm</u></b> in the Chapter House. The Agenda will include:- <ol style="list-style-type: none"> <li>1. Review of the Newsletter</li> <li>2. The form and content for the proposed brochure</li> <li>3. Progress on the audience Development/Access/Business/ Training Plans</li> </ol>	

Lone Le Vay - 9th July 2007