



Merton Priory Trust

www.mertonpriory.org

STEERING GROUP SPECIAL MEETING

15th February 2005 at 4.30 pm in Committee Room C, Merton Civic Centre, Morden

AGENDA

1. **Apologies**
2. **Notes of the meeting of 14th December 2004**
3. **Actions outstanding from last meeting**
 - 3.1 Negotiations with Sainsbury, progress report. (Item 3.1, meeting of 14/12/2004) MB
 - 3.2 Approach to Hindus and Buddhists (Item 3.2, meeting of 14/12/2004) JH/IM
 - 3.3 Monitoring of car park drainage and inspection of man holes (Item 3.3, meeting of 14/12/2004) JH/DS
 - 3.4 Details of non-cash contribution and volunteer work for HLF Bid (Item 3.5, meeting of 14/12/2004). All
 - 3.6 Confirmation of start date for purposes of S.106 Agreement (Item 3.6, meeting of 14/12/2004). LL
4. **Heritage Lottery Fund Application**
 - 4.1 **Business Plan**
 - Revised Business Plan.
 - Biographical Notes (All received apart from IM)
 - Process for finalising the Business Plan
 - 4.2 **Audience Development and Access Plans**
 - Model briefs from Seun at HLF
 - programme/process for obtaining quotations
 - 4.3 **Conservation Plan**
 - Update on progress in obtaining quotations

4.4 Revised Application

- Agree actions to re-submit application

5. Progress against Programme

6. Chapter House Area - Arrangements for possible transfer of land to the Trust

7. Any Other Business

8. Programme for Forthcoming Meetings/Date of Next Meeting